



## **ARIZONA BOARD OF FINGERPRINTING**

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Telephone (602) 265-0135 • Fax (602) 265-6240

### **Final Minutes for Public Meeting**

Held June 13, 2008, at 8:30 a.m.

3839 North 3rd Street, Suite 107, Phoenix, Arizona

#### **Board Members**

Charles Easaw, Department of Education, Chair  
Kim Pipersburgh, Department of Health Services, Vice Chair  
Rand Rosenbaum, Administrative Office of the Courts  
Mike LeHew, Department of Economic Security  
Arthur W. Baker, Department of Juvenile Corrections

#### **Executive Director**

Dennis Seavers

### **CALL TO ORDER AND ROLL CALL**

Mr. Easaw called the meeting to order at 8:31 a.m. The following Board members were present: Charles Easaw, Rhono Geppert (alternate member for the Department of Health Services), Rand Rosenbaum, and Arthur W. Baker. The following Board member was absent: Mike LeHew.

Also in attendance was Dennis Seavers, Executive Director.

### **CALL TO THE PUBLIC**

Mr. Easaw made a call to the public. No members of the public were present.

## **MINUTES**

Mr. Baker made a motion to approve the draft minutes from the May 16, 2008 meeting. Mr. Rosenbaum seconded the motion, which passed, 4–0.

## **LEGISLATION**

Mr. Seavers reported on pending legislation, including House Bills 2194 and 2727 and Senate Bill 1477. He explained that he would send members a detailed memo about House Bill 2727—which would significantly change the fingerprint-clearance-card system—when the bill passed the Legislature. He said that the other two bills, if passed, would have a negligible impact on Board operations. Finally, he reported that the Board of Fingerprinting Fund had not yet been targeted for a fund sweep.

## **ADOPTION OF FISCAL YEAR 2009 BUDGET**

Mr. Seavers referred the Board members to the proposed budget for fiscal year 2009 (see Attachment 1). He answered questions about the proposed budget. After discussion, the Board members decided to meet again on June 18, 2008, to discuss the budget further.

## **ADJOURNMENT**

Mr. Baker made a motion to adjourn the meeting, and Mr. Rosenbaum seconded. The motion passed, 4–0. Mr. Easaw adjourned the meeting at 9:05 a.m.

Minutes approved on September 5, 2008

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Dennis Seavers, Executive Director

**Arizona Board of Fingerprinting**  
**Fiscal Year 2009 Budget**

Minutes, 6/13/2008  
ATTACHMENT 1

	<u>2009</u>
<b>Income</b>	
<b>4900 - Transfers In</b>	
4901 - Operating Transfers In	\$ 595,000.00
<b>Total 4900 - Transfers In</b>	<u>\$ 595,000.00</u>
FY07 Carryover	\$ 165,000.00
<b>Total Income</b>	<u>\$ 760,000.00</u>
<b>Expense</b>	
6000 <sup>1</sup> - Personal Services	\$ 310,662.03
6100 <sup>2</sup> - ERE	\$ 118,051.57
<b>6200 - Prof. &amp; Outside Services</b>	
<b>6210 - Financial Services</b>	
6211 - Bond Issuance Cost	\$ 1,800.00
<b>Total 6210 - Financial Services</b>	<u>\$ 1,800.00</u>
<b>6270 - Education &amp; Training</b>	
6271 - Education & Training	\$ 100.00
<b>Total 6270 - Education &amp; Training</b>	<u>\$ 100.00</u>
<b>6290 - Other Prof. &amp; Out. Svcs.</b>	
6299 - Other Prof. & Out. Svcs.	\$ 10,000.00
<b>Total 6290 - Other Prof. &amp; Out. Svcs.</b>	<u>\$ 10,000.00</u>
<b>Total 6200 - Prof. &amp; Outside Services</b>	\$ 11,900.00
<b>7000 - Other Operating</b>	
<b>7150 - IT Services</b>	
7153 - Internal Svc. Data Proc.	\$ 8,400.00
7172 - External Comm. Long Dist	\$ 13,000.00
7179 - Other External Comm.	\$ 2,500.00
<b>Total 7150 - IT Services</b>	<u>\$ 23,900.00</u>
<b>7200 - Rental Expenditures</b>	
7221 - Rental of Land & Bldgs.	\$ 65,124.60
7229 - Miscellaneous Rent	\$ -
<b>Total 7200 - Rental Expenditures</b>	<u>\$ 65,124.60</u>
<b>7250 - Repair &amp; Maintenance</b>	
7266 - Repair/Maint-Other Equip	\$ 1,240.00
7269 - Repair & Maint (Other)	\$ -
<b>Total 7250 - Repair &amp; Maintenance</b>	<u>\$ 1,240.00</u>

**Arizona Board of Fingerprinting**  
**Fiscal Year 2009 Budget**

Minutes, 6/13/2008  
ATTACHMENT 1

	<u>2009</u>
<b>7300 - Operating Supplies</b>	
7321 - Office Supplies	\$ 12,000.00
<b>Total 7300 - Operating Supplies</b>	\$ 12,000.00
<b>7450 - Conf, Edu, &amp; Training</b>	
7455 - Conf, Edu, & Train Regis	\$ -
<b>Total 7450 - Conf, Edu, &amp; Training</b>	\$ -
<b>7470 - Printing &amp; Photography</b>	
7471- Internal Printing	\$ 100.00
<b>Total 7470 - Printing &amp; Photography</b>	\$ 100.00
<b>7480 - Postage &amp; Delivery</b>	
7481 - Postage & Delivery	\$ 15,000.00
<b>Total 7480 - Postage &amp; Delivery</b>	\$ 15,000.00
<b>7500 - Miscellaneous Operating</b>	
7511 - Awards	\$ 200.00
7541 - Books, Subscr., & Pubs.	\$ 8,500.00
<b>Total 7500 - Miscellaneous Operating</b>	\$ 8,700.00
<b>Total 7000 - Other Operating</b>	\$ 126,064.60
<b>8500 - Non-capital Equipment</b>	
<b>8520 - Furniture Non-cap</b>	
8521 - Furniture Non-capital	\$ -
<b>Total 8520 - Furniture Non-cap</b>	\$ -
<b>8550 - EDP Equip PC/LAN Non-cap</b>	
8551 - EDP Equip. Non-cap Purch	\$ 8,000.00
<b>Total 8550 - EDP Equip PC/LAN Non-cap</b>	\$ 8,000.00
<b>8580 - Non-capitalized Software</b>	
8583 - PC/LAN Software Non-cap.	\$ 1,000.00
<b>Total 8580 - Non-capitalized Software</b>	\$ 1,000.00
<b>Total 8500 - Non-capital Equipment</b>	\$ 9,000.00
<b>9100 - Transfers Out</b>	
9101 - Operating Transfers Out	\$ 1,714.00
<b>Total 9100 - Transfers Out</b>	\$ 1,714.00

**Arizona Board of Fingerprinting**  
**Fiscal Year 2009 Budget**

Minutes, 6/13/2008  
ATTACHMENT 1

	<u>2009</u>
<b>Total Expense</b>	<u>\$ 577,392.20</u>
<b>Net Income</b>	<u><u>\$ 182,607.80</u></u>

1 - Includes establishment of salaries at the following levels: executive director, \$60,000 annualized, and administrative law judge, \$52,000 annualized. Also includes related ERE adjustments.